

GOVERNMENT OF PUDUCHERRY

Abstract

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Transport Secretariat, Puducherry - Hiring of Motor Vehicles for the use of Government Departments / PSUs/ Government Institutions / Autonomous Bodies / Societies including Co-Operative Societies in Puducherry and Karaikal Regions - Rate Approval - Orders - Accorded.

TRANSPORT DEPARTMENT  
(SECRETARIAT WING)

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G.O. Ms.No.04/Tr.Sectt./2023

Puducherry, dt.03.05.2023

- READ: 1. G.O. Ms. No.08/Tr.Sectt./2017, dt. 04.08.2017 with retrospective effect from 01.05.2017 of Under Secretary to Govt. (Transport), Transport Department, Puducherry.
2. G.O.Ms.No.10/Tr.Sectt./2022, dt.14.10.2022 (extended upto 30.11.2022) of Under Secretary to Govt. (Transport), Transport Department, Puducherry.

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**ORDER:**

The following notification shall be published in the next issue of the Official Gazette of Government of Puducherry:-

**NOTIFICATION**

Sanction of the Lieutenant Governor, Puducherry is hereby accorded for hiring of Private Motor Vehicles for the use of Government Departments / PSUs/ Government Institutions / Autonomous Bodies / Societies including Co-Operative Societies in Puducherry and Karaikal Regions through the successful bidder (L1), **M/s. Rainbow Travels, Puducherry** for a period of **two years** from the date of issue of this G.O., as per the approved rates furnished in the Annexure **I to IV**, subject to the general terms and conditions as stipulated in the bid document and as indicated in the Annexure **V** and subject to the outcome of the Writ Appeal No.488 of 2022, pending before the Hon'ble High Court of Madras.

2. This issues with the concurrence of Finance Department, Puducherry vide their I.D. No.21713/FC/FD/F5/A1/2023-24, dt.11.04.2023.

//BY ORDER//

  
(S. SATHIYAMOORTHY)  
UNDER SECRETARY TO GOVT. (Tr)

**To**

The Director of Stationery & Printing, Puducherry - With a request to publish the above notification in the official gazette and send 50 copies of the same to this Secretariat for reference and record.

**Copy to:**

1. The Collector, Karaikal.
2. All Heads of Departments / Heads of Offices/Heads of Autonomous Bodies/ Heads of Societies including Co-Operative Societies.
3. The Under Secretary, Finance Department, Puducherry.
4. The Director of Accounts & Treasuries, Puducherry.
5. The Deputy Director of Accounts & Treasuries, Karaikal.
6. The Transport Commissioner of Puducherry.
7. The Commissioner, Commercial Taxes Department, Puducherry.
8. The Managing Director, Puducherry Tourism Development Corporation, Puducherry.
9. The Senior Accounts Officer, Transport Department, Puducherry.
10. The Principal Accountant General (TN & P), DAT Complex, Puducherry.
11. The Central Records Branch, Chief Secretariat, Puducherry.
12. The Programmer, Transport Department, Puducherry - with a request to upload this G.O. in the Official website.
13. G.O. copy /File copy (F.No.017/PTDC/Tr.Sectt./2016) / Bill Section (2 copies) / Spare Copy.

**TRANSPORT DEPARTMENT**  
**ANNEXURE - I**


(G.O. Ms.No.04/Tr.Sectt./2023, Dt. 03.05.2023)

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Type of Vehicle : (Diesel/Petrol)

**GROUP - I, Category - I** : Sedan below 4 Metres (Eg., Swift-Dzire / Verito Vibe/ Indigo/ X-cent / VW Ameo etc.) and Mid segment Sedan above 4 Metres upto 1800 c.c (Eg., Etios, Fiesta, Vento,Verna, Honda City, Ciaz, etc.)

Sl.No.	Category	L1 Rate Amount in Rs.
1	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 8 hrs/60 Kms (inclusive of GST)	1651
2	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 10 hrs/80 Kms (inclusive of GST)	1799
3	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 12 hrs/ 100 Kms(inclusive of GST)	1920
4	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 15 hrs/ 100 Kms (inclusive of GST)	2295
5	Hiring on daily basis (Night hrs.) 10.00 P.M to 6.00 A.M Rate for 8 hrs/ 60 Kms (inclusive of GST)	1651
6	Hiring on daily basis (Night hrs.) 10.00 P.M to 6.00 A.M Rate for 8 hrs / 80 Kms.(inclusive of GST)	1799
7	Hiring on daily basis (Night hrs.) 10.00 P.M to 6.00 A.M Rate for 8 hrs /100 Kms (inclusive of GST)	1920
8	(Full Day) Rate for 24 hrs / 100 Kms (inclusive of GST)	2593
9	Hiring on Weekly basis (7 days) Rate for 12 hrs / 100 Kms./day (inclusive of GST)	13440
10	Hiring on Weekly basis (7 days) Rate for 24 hrs / 100 Kms./day (inclusive of GST)	18151
11	Hiring on Fortnightly basis (15 days) Rate for 12 hrs / 100 Kms./day (inclusive of GST)	28800
12	Hiring on Fortnightly basis (15 days) Rate for 24 hrs / 100 Kms./day (inclusive of GST)	38895
13	Hiring on Monthly basis for 26 days; <b>Rate for one month (26 days)</b> and upto 2000 Kms. <b>(12hrs. Per day)</b> (inclusive of GST)	46449
14	Hiring for outstation trips Rate upto 350 Kms for 12 hrs. (inclusive of GST)	4375
15	<b>Puducherry to Chennai Airport</b> (Vice-Versa) Rate for drop at Chennai Airport.(inclusive of GST)	3700
16	<b>Puducherry to Chennai Airport</b> (Vice-Versa) Rate for round trip Pondicherry to Chennai Airport and return. (inclusive of GST)	3900
17	<b>Puducherry to Karaikal</b> (Vice-Versa) Rate for drop at Karaikal.(inclusive of GST)	3650
18	<b>Puducherry to Karaikal</b> (Vice-Versa) Rate for round trip Pondicherry to Karaikal return ((inclusive of GST)	3850
19	Additional rate per kilo meter during day (6 A.M to 10 P.M) (inclusive of GST)	11.75
20	Additional rate per Kilo Meter. During night hrs. (10 P M to 6 A M)(inclusive of GST)	11.75
21	Additional rate per hour. During day hrs. (6 A M to 10P M) (inclusive of GST)	140
22	Additional rate per hour during Night hours (10 P M to 6A M) (inclusive of GST)	140

  
**(S. SATHIYAMOORTHY)**  
UNDER SECRETARY TO GOVT. (Tr)

**TRANSPORT DEPARTMENT**  
**ANNEXURE - II**

(G.O. Ms.No.04/Tr.Sectt./2023, Dt. 03.05.2023)

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Type of Vehicle: (Diesel/Petrol)

**GROUP - II, Category - II:** Hatch back upto 4 Metres (Eg., Indica / i10Grand / Maruti Ritz, etc).

Sl.No.	Category	L1 Rate Amount in Rs.
1	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 8 hrs/60 Kms (inclusive of GST)	1585
2	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 10 hrs/80 Kms (inclusive of GST)	1725
3	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 12 hrs/ 100 Kms(inclusive of GST)	1860
4	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 15 hrs/ 100 Kms (inclusive of GST)	2199
5	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs/ 60 Kms (inclusive of GST)	1585
6	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs / 80 Kms.(inclusive of GST)	1725
7	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs /100 Kms (inclusive of GST)	1899
8	(Full Day) Rate for 24 hrs / 100 Kms (inclusive of GST)	2500
9	Hiring on Weekly basis (7 days) Rate for 12 hrs / 100 Kms./day (inclusive of GST)	13000
10	Hiring on Weekly basis (7 days) Rate for 24 hrs / 100 Kms./day (inclusive of GST)	17500
11	Hiring on Fortnightly basis (15 days) Rate for 12 hrs / 100 Kms./day (inclusive of GST)	28485
12	Hiring on Fortnightly basis (15 days) Rate for 24 hrs / 100 Kms./day (inclusive of GST)	37500
13	Hiring on Monthly basis for 26 days; <b>Rate for one month (26 days)</b> and upto 2000 Kms. <b>(12hrs. Per day)</b> (inclusive of GST)	45299
14	Hiring for outstation trips Rate upto 350 Kms for 12 hrs. (inclusive of GST)	4113
15	Puducherry to Chennai Airport (Vice-Versa) Rate for drop at Chennai Airport.(inclusive of GST)	3450
16	Puducherry to Chennai Airport (Vice-Versa) Rate for round trip Pondicherry to Chennai Airport and return. (inclusive of GST)	3650
17	Puducherry to Karaikal (Vice-Versa) Rate for drop at Karaikal.(inclusive of GST)	3350
18	Puducherry to Karaikal (Vice-Versa) Rate for round trip Pondicherry to Karaikal return ((inclusive of GST)	3550
19	Additional rate per kilo meter during day (6 A.M to 10 P.M) (inclusive of GST)	11.75
20	Additional rate per Kilo Meter. During night hrs. (10 P M to 6 A M)(inclusive of GST)	11.75
21	Additional rate per hour. During day hrs. (6 A M to 10P M) (inclusive of GST)	100
22	Additional rate per hour during Night hours (10 P M to 6A M) (inclusive of GST)	100

  
(S. SATHIYAMOORTHY)  
UNDER SECRETARY TO GOVT. (Tr)

**TRANSPORT DEPARTMENT**  
**ANNEXURE - III**

(G.O. Ms.No.04/Tr.Sectt./2023, Dt. 03.05.2023)

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Type of Vehicle: (Diesel/Petrol)

**GROUP - II, Category - III:** Multi-Utility Vehicles (6 - 9 seats) (Eg. Sumo, Qualis, Ertiga, Lodgy, Duster, Enjoy, Bolero, Renault Capture, Toyota - Innova, Xuv 500, Xylo, Hyundai Creta, etc.)

Sl.No.	Category	L1 Rate Amount in Rs.
1	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 8 hrs/60 Kms (inclusive of GST)	2399
2	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 10 hrs/80 Kms (inclusive of GST)	2599
3	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 12 hrs/ 100 Kms(inclusive of GST)	2799
4	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 15 hrs/ 100 Kms (inclusive of GST)	3299
5	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs/ 60 Kms (inclusive of GST)	2399
6	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs / 80 Kms.(inclusive of GST)	2599
7	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs /100 Kms (inclusive of GST)	2799
8	(Full Day) Rate for 24 hrs / 100 Kms (inclusive of GST)	3699
9	Hiring on Weekly basis (7 days) Rate for 12 hrs / 100 Kms./day (inclusive of GST)	19500
10	Hiring on Weekly basis (7 days) Rate for 24 hrs / 100 Kms./day (inclusive of GST)	25893
11	Hiring on Fortnightly basis (15 days) Rate for 12 hrs / 100 Kms./day (inclusive of GST)	41985
12	Hiring on Fortnightly basis (15 days) Rate for 24 hrs / 100 Kms./day (inclusive of GST)	55485
13	Hiring on Monthly basis for 26 days; <b>Rate for one month (26 days)</b> and upto 2000 Kms. <b>(12hrs. Per day)</b> (inclusive of GST)	65999
14	Hiring for outstation trips Rate upto 350 Kms for 12 hrs. (inclusive of GST)	4900
15	Puducherry to Chennai Airport (Vice-Versa) Rate for drop at Chennai Airport.(inclusive of GST)	4200
16	Puducherry to Chennai Airport (Vice-Versa) Rate for round trip Pondicherry to Chennai Airport and return. (inclusive of GST)	4400
17	Puducherry to Karaikal (Vice-Versa) Rate for drop at Karaikal.(inclusive of GST)	4200
18	Puducherry to Karaikal (Vice-Versa) Rate for round trip Pondicherry to Karaikal return ((inclusive of GST)	4400
19	Additional rate per kilo meter during day (6 A.M to 10 P.M) (inclusive of GST)	14
20	Additional rate per Kilo Meter. During night hrs. (10 P M to 6 A M)(inclusive of GST)	14
21	Additional rate per hour. During day hrs. (6 A M to 10P M) (inclusive of GST)	150
22	Additional rate per hour during Night hours (10 P M to 6A M) (inclusive of GST)	150

  
(S. SATHIYAMOORTHY)  
UNDER SECRETARY TO GOVT. (Tr)

**TRANSPORT DEPARTMENT  
ANNEXURE - IV**

(G.O. Ms.No.04/Tr.Sectt./2023, Dt. 03.05.2023)

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Type of Vehicle: (Diesel/Petrol)

**GROUP - II, Category - IV:** Multi-Utility Vehicles more than 2000 c.c. (Eg., Innova crista, Skoda Karoqsuv, Kia Carnival, Volkswagen T-Roc, Nissan X-Tral, Honda CR-V Fourth Generation etc.)

Sl.No.	Category	L1 Rate Amount in Rs.
1	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 8 hrs/60 Kms (inclusive of GST)	2780
2	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 10 hrs/80 Kms (inclusive of GST)	2999
3	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 12 hrs/ 100 Kms(inclusive of GST)	3000
4	Hiring on daily basis (Day hrs.) 6.00 A.M to 10.00 P.M Rate for 15 hrs/ 100 Kms (inclusive of GST)	3790
5	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs/ 60 Km (inclusive of GST)	2790
6	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs / 80 Kms.(inclusive of GST)	2999
7	Hiring on daily basis (Night hrs. ) 10.00 P.M to 6.00 A.M Rate for 8 hrs /100 Kms (inclusive of GST)	3299
8	(Full Day) Rate for 24 hrs / 100 Kms (inclusive of GST)	4200
9	Hiring on Weekly basis (7 days) Rate for 12 hrs / 100 Kms./day (inclusive of GST)	23000
10	Hiring on Weekly basis (7 days) Rate for 24 hrs / 100 Kms./day (inclusive of GST)	30000
11	Hiring on Fortnightly basis (15 days) Rate for 12 hrs / 100 Kms./day (inclusive of GST)	49485
12	Hiring on Fortnightly basis (15 days) Rate for 24 hrs / 100 Kms./day (inclusive of GST)	64485
13	Hiring on Monthly basis for 26 days; <b>Rate for one month (26 days)</b> and upto 2000 Kms. <b>(12hrs. Per day)</b> (inclusive of GST)	76999
14	Hiring for outstation trips Rate upto 350 Kms for 12 hrs. (inclusive of GST)	5600
15	Puducherry to Chennai Airport (Vice-Versa) Rate for drop at Chennai Airport.(inclusive of GST)	4800
16	Puducherry to Chennai Airport (Vice-Versa) Rate for round trip Pondicherry to Chennai Airport and return. (inclusive of GST)	5000
17	Puducherry to Karaikal (Vice-Versa) Rate for drop at Karaikal.(inclusive of GST)	4800
18	Puducherry to Karaikal (Vice-Versa) Rate for round trip Pondicherry to Karaikal return ((inclusive of GST)	5000
19	Additional rate per kilo meter during day (6 A.M to 10 P.M) (inclusive of GST)	16
20	Additional rate per Kilo Meter. During night hrs. (10 P M to 6 A M)(inclusive of GST)	16
21	Additional rate per hour. During day hrs. (6 A M to 10P M) (inclusive of GST)	200
22	Additional rate per hour during Night hours (10 P M to 6A M) (inclusive of GST)	200

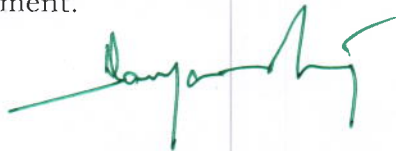
  
**(S. SATHIYAMOORTHY)**  
 UNDER SECRETARY TO GOVT. (Tr)

**ANNEXURE - V**

(G.O. Ms.No.04/Tr.Sectt./2023, Dt. 03.05.2023)

**GENERAL TERMS AND CONDITIONS OF CONTRACT**

1. Movement of the vehicle will be reckoned only from the office for which the vehicle was hired
2. The working days for a month has been taken as 26 days per month as generally, Sundays and other Government holidays also will be workings days.
3. The driver of the vehicle should maintain a log book in which he has to make daily entries (i.e. starting Kilometer reading, closing kilometer reading and time) and ensure the vehicle driver and the concerned officer – in-charge sign the entries daily in the log-book.
4. The salary of driver including all allowance, batta, overtime, waiting charges, maintenance etc. are to be arranged by the Service provider and they should maintain proper Accounts.
5. The vehicle supplied should be neat, clean and in good condition and shall not be more than 5 years old on the date of hiring.
6. The drivers must possess valid Driving License, must be neatly dressed in white uniform and should not have been punished for any offence under the IPC, Cr.PC and the Motor Vehicle Act and should exhibit well in behavior.
7. Vehicle will be exclusively kept at the disposal of Head of Department / Head of Office and will be used according to his discretion, during the period of hire.
8. All expenses towards fuel, lubricating oil, repairing and other consumables will have to be borne by the owner of the vehicle.
9. In case of any failure of vehicle, alternate arrangements for replacing the same with similar type of vehicle have to be made, immediately by L1 bidder.
10. The Contractee /User Department does not take any responsibility in respect of any compensation/claims of any charges on account of any accidents or violations of rules.
11. The Owner of the vehicle will be responsible for the safety, medical care and the other facilities of the driver.
12. The department does not take any responsibility on the actions/omissions of the driver.
13. The Owner of the vehicle will responsible for providing accommodation to the driver even during outstation trips.
14. The Owner of the vehicle should provide adequate funds with the driver to carry out any repairs during emergency so that the user's time is not wasted on account of such repairs. They may be provided with Credit/Debit Card to meet out any emergency.
15. During the weekly /periodical rest for the driver, alternate driver should be made available before the driver of the vehicle leaves the vehicle.
16. The responsibility of the safety of the vehicles rests with the Owner of the vehicle.
17. The rates are inclusive of Rent, Fuel, Batta, Service Tax and Service Charges.
18. For Outstation trips, Entry tax, Toll Charges and Parking Charges shall be paid extra by the requisition Department.



Contd....2/-


**ANNEXURE - V**

(G.O. Ms.No.04/Tr.Sectt./2023, Dt. 03.05.2023)

Continued --

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19. For other class of vehicles not covered in the categories, Rate Reasonable Certificate is to be obtained from Transport Department.
20. Only vehicles fixed with yellow Registration Board to be provided for the Department,. The vehicles should further be in the possession of the following valid document:
- i) Pollution under Control Certificate
  - ii) Fitness Certificate
  - iii) Insurance coverage
- Driver should have valid driving license to drive transport vehicle (Batch)
21. **Hiring Department:**
- (a) The hiring Department shall ensure that required funds are available every month in their budget for timely payment to the contractor for the vehicles hired by them.
  - (b) The hiring Department shall also ensure the possession of the above valid document while hiring the vehicle.
22. DAT will be authorized to make direct payment from the Budget of the requisition Department through ECS to be payable to the vehicle Owner.
23. a) The transport agencies or cab operators are liable to pay GST at the applicable rate by DAT.
- b) The transporter should have proper GST Regn. No. from 1<sup>st</sup> January 2023.
- c) Bills without proper GST Regn. No. should not be accepted.
- d) The DAT will provide monthly statements to the Nodal Department with details of the Service provider/Transporter with GSTIN a payment details for payment made from January 2023.
24. An official of Transport Department, deputed for such purpose, shall check the documents of the vehicle presently hired and to be hired for the use of Govt. Department and the vehicles to be hired in mass during the visit of VIPs, Election works, etc and certify them. The certificate is to be countersigned by the concerned Motor Vehicle Inspector, so that the vehicles are in conformity with the conditions listed in the G.O. for hiring of vehicles and only such vehicles shall be used for hiring by Govt. Departments.
25. Beyond these, the Standard Operating Procedures (SOP) furnished in the e-tender notice No.27/TD/TR(Sectt.)2020-21, dt.04.08.2021 vide Item No.9.13 of Section-5 shall be scrupulously adhered by both on the contractors and the Client Departments / PSUs / Co-Operative Societies / Institutions of Government of Puducherry.

  
(S. SATHIYAMOORTHY)  
UNDER SECRETARY TO GOVT.(Tr.)